

To: Members of the Health Improvement Partnership Board

Notice of a Meeting of the Health Improvement Partnership Board

Thursday, 29 May 2014 at 2.00 pm

Town Hall, Oxford



Peter G. Clark
County Solicitor

Contact Officer: **Sophie Kendall, Policy & Partnership Officer**
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Membership

Chairman – District Councillor Mark Booty
Vice Chairman - City Councillor Ed Turner

Board Members:

Cllr Anna Badcock	South Oxfordshire District Council
Ian Davies	Cherwell & South Northants District Council
Dave Etheridge	Chief Fire Officer & Head of Community Safety
Cllr Hilary Hibbert-Biles	OCC – Cabinet Member for Public Health & Voluntary Sector
Paul McGough	Public Involvement Network
Dr Jonathan McWilliam	Director of Public Health
Dr Paul Park	Oxfordshire Clinical Commissioning Group
Cllr G.A. Reynolds	Cherwell District Council
Aziza Shafique	Public Involvement Network
Cllr Alison Thomson	Vale of White Horse District Council
Jackie Wilderspin	Public Health Specialist

Notes:

- **Date of next meeting: 31 July 2014 (TBC)**

Declarations of Interest

The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

List of Disclosable Pecuniary Interests:

Employment (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or Rachel.dunn@oxfordshire.gov.uk for a hard copy of the document.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. **Welcome by Chairman, District Councillor Mark Booty**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interest - see guidance note opposite**
4. **Petitions and Public Address**
5. **Note of Decision of Last Meeting (Pages 1 - 6)**

2.05
10 Minutes

To approve the Note of Decisions of the meeting held on 27th March 2014 and to receive information arising from them.

6. **Performance Report (Pages 7 - 26)**

2:15
20 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jonathan McWilliam, Oxfordshire County Council

A report of progress against the targets of the Health Improvement Board, including:

1. The regular Performance Report
2. Additional information on performance – range of outcomes
3. Additional information on Indicator 8.3 - take up of GP health checks by ethnic background
4. The annual report on the basket of indicators for housing and health, 2013-14

7. **Alcohol and Drugs Partnership (Pages 27 - 32)**

2:35
10 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

A paper setting out the proposal to establish an Alcohol and Drugs Partnership, to facilitate joint-working to reduce the harm associated with the misuse of alcohol and

drugs, including health, wellbeing, social and community safety issues.

The Health Improvement Board are recommended to:

- Approve the proposal to establish an Alcohol and Drugs Partnership, which will be overseen by the Health Improvement Partnership Board

8. Health Improvement Board Priorities for 2014-15 (Pages 33 - 48)

2:45

30 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Jackie Wilderspin, Oxfordshire County Council

A discussion paper to set the context for deciding the Health Improvement Board priorities for 2014-15.

9. Public Involvement Network Report (Pages 49 - 54)

3:15

10 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Paul McGough and Aziza Shafique, Public Involvement Network Representatives

A paper to update the Health Improvement Board on the Public Involvement Network Representatives' main areas of focus and to highlight key issues and messages from the public to inform forward activity.

10. Health Inequalities Commission (Pages 55 - 60)

3:25

10 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Dr Paul Park and Rachel Coney, Oxfordshire Clinical Commissioning Group

A short briefing paper to inform Health Improvement Board members of Oxfordshire Clinical Commissioning Group's approach to tackling health inequalities in Oxfordshire (particularly the establishment of a Health Inequalities Commission).

11. Health and Housing Roundtable Report (Pages 61 - 70)

3:35
10 minutes

People responsible: Members of the Health Improvement Board

Report presented by: Councillor Ed Turner and Val Johnson, Oxfordshire City Council

A report on the outcome of the Housing and Health Working Together Round Table event held in February, including the resulting action plan for Oxford City Council and partner organisations.

12. Affordable Warmth Network Report (Pages 71 - 76)

3:45
10 minutes

People responsible: Members of the Health Improvement Board

Report presented by:

A report to inform Health Improvement Board members of the proposed outcome measure for fuel poverty and the associated action plan for 2014/15.

The Board is recommended to:

- adopt the proposed outcome and endorse the proposed actions in the plan for 2014/2015

13. Forward Plan (Pages 77 - 78)

3:55
5 minutes

People responsible: Members of the Health Improvement Board

Presented by: Councillor Mark Booty, Chairman

To agree the Forward Plan for the Health Improvement Board.